

**Burnaby Lake Rowing Club**  
**Minutes of 2015 Annual General Meeting**  
November 21, 2015

**1. Quorum and Call to Order**

With 32 voting members in attendance plus 15 proxies, a quorum (10% of 91 members) was declared. The annual general meeting of the Burnaby Lake Rowing Club was called to order at 11:14 am on November 21, 2015 at Vancouver Community College, 1155 East Broadway, Room 1227, Vancouver, by Bruce Ford, President.

Subsequent to the call to order, 1 more member joined the meeting, for a grand total of 33 voting members present plus 16 proxies.

**Attendees:**

<b>Member</b>	<b>Proxy for</b>
Andrea Lynch	Ellen Gleadow
Brenna Reimer	Haley Hubbes
Bruce Ford	
Cinda Ewton	Julia Lindsay
David Twa	Christine Lukac
Dimas Craveiro	Carolyn Thompson
Francie Crowley	
Gabriele Bickel	Mustajab Khan
Georgia Douville	Elisa Luo (by cell phone)
Glen Smith	
Grayson Classen	
Hannah Mather	Ehren Paterson
Ian Gordon	Kate Gleadow
Jody Schuurman	Susan Wilkinson
John Richardson	
Kristen Hopkins	
Laris Grikis	Carol Shpak (by cell phone)
Larry Crowley	
Lorraine McCulloch	
Maddie Landell	Venice Epp
Marie Jumel	Paul Whitmore
Matthias Uhlenbruck	
Michael Hahn	
Michelle Liu	
Mike Bagshawe	

Nick Dotzev	
Peter Klinkow	Len Sobo
Sara Forsting	
Taylor Hardy	
Teodora Dotzeva	Craig McGuigan
Vlad Timinsky	
Morris Hutchins	
<b>Member arriving after the call to order</b>	
Nancy McKinstry	
<b>Non-voting attendees</b>	
Brad Douville	
Jean Smith	
Louann Mccurdy	
Leslie Landell	

## **2. Acceptance of Agenda**

The agenda was corrected to state that the office of President was up for election at this meeting, as well as two, not three at-large members. Moved by Bruce Ford, the revised agenda was unanimously approved.

## **3. Approval of Minutes of the 2015 Annual General Meeting**

The minutes of the 2015 AGM, distributed prior to this meeting were unanimously approved. Moved by Mike Bagshawe, seconded by Teodora Dotzeva.

## **4. Presentation of Reports:**

### **A. President's Report**

Bruce welcomed everyone to the Annual General Meeting. In his verbal report, Bruce addressed the following topics:

#### **Rowing Canada/Rowing BC**

Since last year's report RCA/RBC has hired Rob Richards as the Provincial and Row to Podium Coach working out of Burnaby Lake.

RCA's men's national lightweight camp last January to March was a success and there is talk that there

will be repeat in 2016 to prepare for the Olympics

### **Regattas in 2014 - 2015**

- 4kTime Trials
- NDC trials west
- Under 23 Trials
- Mid-Summer Madness
- Cascadia – hosted by the Cascadia Group

Thanks to everyone that participated in and volunteered to help run the regatta

Particular thanks go to Larry and Demas and all the other members that helped with weed removal during the summer and early fall. Without your efforts some of the regattas would not have been anywhere near the success they were.

The prolific weed growth we saw this year is not likely to go away in subsequent years without some significant capital investment. We are currently working with Tourism Burnaby to motivate the City to get involved in order to preserve their 20 million dollar investment in lake rejuvenation. The proliferation of the aquatic vegetation not only impacts our activities but it will very quickly return the lake to pre dredging conditions and a significant reduction in biodiversity.

### **FISA World Masters Regatta 2018:**

After working closely with Tourism Burnaby, we decided not to bid due the low probability of being selected.

### **National Rowing Championships-Canada Cup**

Rowing BC has bid to host the regatta at Burnaby Lake for the next 5 years. The event would be hosted on Burnaby Lake and Ian has collaborated with RBC in developing the bid. RBC would be responsible for setting up the organizing committee and organizing the regatta. We would provide the course and infrastructure. A decision is expected any day.

### **City of Burnaby:**

- 1) Our agreement with the City expired this fall. We sent them a letter indicating we wished to renew that agreement for another 5 years. This request should go to City Council sometime in the next few weeks. This is important as it does provide certainty for the NRC-CC regatta if it does get awarded to Rowing BC.
- 2) Tearing down the grandstands. We reported last year this might be a possibility but it did not happen. We are trying to meet with the city to find out what their plan is.
- 3) Weed harvesting is the other initiative we have going with the City and as indicated Tourism Burnaby is helping us lobby the City for support – hopefully in the form of a weed harvester.

In the subsequent discussion, John Richardson asked if BLRC could remove the grandstands. Bruce responded that the City of Burnaby has control of the project.

Matthias Uhlenbruck thanked the board for establishing Maksym's rowing program and asked about the venue for the upcoming American Masters Games. The venue is expected to be in False Creek in Vancouver, since Vancouver has invested to sponsor the games.

Nick Dotsev asked if Maksym's program was available only for masters rowers. Bruce responded it is available to all.

Larry Crowley expressed concern about the progressive expansion of weeds in the lake. Dimas Craveiro noted that an additional pontoon boat for weeding is available on Craig's list for \$6,000.

#### **B. Vice President**

No report this year.

#### **C. Treasurer**

Treasurer Mike Bagshawe presented the financial results for the year ending 30 Sept 2015. A copy of the financial report is attached to these minutes.

The club reported an operating loss of about \$11,000, due primarily to depreciation, a non-cash expense, of \$32,000.

Regatta profits, \$8,700 in 2015 and cumulatively \$59,500 since 2012, have been reinvested into course infrastructure totaling \$58,300 since 2012.

Larry Crowley asked about the cost to replace the buoys. A rough estimate is \$40,000. The annual maintenance cost is about \$4,000 to \$5,000.

Matthias Uhlenbruck asked why the cash balance, \$65,200 at September 30, 2016, is so high. Mike responded the money is needed for regular expenses, additional course infrastructure and contingencies

Approval of the financial statements as distributed was moved by Bruce Ford and seconded by Larry Crowley. The motion was approved unanimously.

#### **D. Captain**

Captain Laris Grikis provided a verbal report, including the following:

***Captain's/Boatman's Report 2014-15, covering the period between the November 2014 and the November 2015 Annual General Meeting***

### **Regattas:**

- BLRC boats sent to several regattas with little to no damage observed in transport and at events.
- BLRC borrowed a trailer for each regatta attended offsite.

**Recommendation:** BLRC negotiate storage space with City of Burnaby and purchase an appropriately sized trailer, Nicomekl-sized for club use.

### **Course and Course Repair:**

- The Albano buoy system is showing signs of wear, most evident during course removal (line inspection). Several weak spots observed.
- Buoys are ripped free of the lines as start bridge is moved up and down lake.
- Large course buoys are being left on the dock.

### **Recommendations:**

- the rowing course should be installed before and removed after each regatta.
- Buoys ripped free from course must be collected when it happens.
- Buoys should not be left on the dock at any time (in launch tied up under boathouse or in grandstand ok).
- Work should be carried out by a small team of people funded by fees collected for regatta hosting. During the winter, the team would take inventory, order replacement materials for upcoming year, repair frayed/damaged sections of line and ensure that the course is kept up.

### **National Sports Trust Fund:**

- NSTF Project **P277 Burnaby Lake Rowing Club Equipment Acquisition and Renewal Fund** continues to receive generous donations used to help fund equipment acquisition.
- \$3300 in FY2015

### **Donations/Purchases:**

- 2 Hudson 1x's acquired
- 1997 Hudson midweight (UW2)
- 1997 Hudson midweight (UW3)
- 6pr. Croker S2 Superlights purchased (to be delivered early in FY2016)

### **Repairs/Maintenance (boat and oars):**

- Repairs to equipment are ongoing.
- Club members are asked to report damage so that it can be attended to.
- Increased use/abuse of equipment is showing in the fleet.
- Several boats are currently out of service due to varying levels of damage
- damage from accidents (slipping/collision)
- damage from misuse (boathouse collisions – pins, ceiling; longitudinal cracks from heels in bottom of hull; longitudinal cracks from re-entry after dumping, splashguards...)

**Other:** BLRC must be the lead organization in pushing for a wakeless environment at Burnaby Lake

**Recommendation:** Purchase a wakeless launch (additionally look for good used ones for use at events, as rentals, and for other programs).

### **Club needs:**

- Trailer

- *Wakeless Launch (good quality 1 or 2)*

## **E. Coach**

Coach Cinda Ewton provided a slide presentation of rowing highlights throughout the year. She has provided a summary of results at <http://www.burnabylakerowing.ca/results-2015.php>

## **5. Election of Officers**

The offices of president, secretary, captain and two member-at-large directors are open for election to two-year terms at this meeting.

- A. For president, incumbent Bruce Ford was nominated by the board of directors. Cinda Ewton, current coach, was nominated by David Twa.

There ensued a lengthy discussion over whether electing Cinda as president would represent a conflict of interest under BLRC's Conflict of Interest Policy. The discussion resulted in a poll of members in attendance on the following question: "Is there a real or perceived conflict of interest in nominating a coach under contract as president of BLRC?" The vote by show of hands was 18 in agreement (that is, a conflict exists) and 7 against.

Bruce Ford was then re-elected by acclamation.

As a follow-up to the above discussion, Nancy McKinstry expressed the need to fix the nomination process and to establish term limits.

- B. For secretary, Peter Klinkow was nominated by the board and was re-elected by acclamation.

- C. For captain, the following nominations were made:

Laris Grikis, nominated by Jody Schurrman  
Larry Crowley, nominated by Teodora Dotseva

Laris won by secret ballot.

- D. For member-at-large director (two open positions), the following nominations were made:

Teodora Dotseva, nominated by the board of directors  
Larry Crowley, nominated by Mike Bagshawe  
Michael Hahn, nominated by Teodora Dotseva

Teodora declined the nomination and subsequently Larry and Michael were elected by acclamation.

## **6. Membership Dues 2015-2016**

The Board has recommended that membership dues and remain unchanged in the coming year. Dues

and fees are currently as follows:

<b>Dues Category</b>	<b>Annual Dues</b>
Under 23	\$405
23 and Over	\$445
Crofton House Program	\$275
National Team athletes	\$100
Non-rowing Supporter	\$100

### **Coaching fees-seasonal basis**

**Current coaching fees are as follows. Coaching fees are determined at the discretion of the board of directors.**

3 Seasons \$336 (20% discount for signing up for three seasons)

2 Seasons \$256 (10% discount for signing up for two seasons)

1 season \$140

Motion to maintain fees for 2015-2016 by Larry Crowley, seconded by Jody Schurman, approved unanimously.

### **9. Other Business**

Bruce Ford moved to recognize and thank the contributions of Morris Hutchins and Teodora Dotseva for their service to the club. Seconded by Larry Crowley, the motion was unanimously approved.

John Richardson spoke against establishing term limits for officers and directors.

Nick Dotsev requested that board minutes be published for the members.

### **10. Adjournment**

The meeting was adjourned at 2:06 pm. Moved by Larry Crowley, seconded by Francie Crowley.

Minutes submitted by: Peter Klinkow

Approved by: the Board of Directors on 1 November 2016

Submitted for approval at the 2016 Annual General Meeting, 26 November 2016.

**Burnaby Lake Rowing Club**  
**Financial Statements**  
**As at September 30, 2015**

Unaudited – Prepared by Management

# Burnaby Lake Rowing Club

## Statement of Income

Year Ended September 30

(Unaudited - Prepared by Management)

	2015	2014
	\$	\$
Revenue		
Dues	38,947	38,933
Coaching	12,859	13,983
Regattas (note 9)	18,587	42,800
Donations (note 5)	2,560	69,474
Hosting Fees	8,765	2,048
Other (note 10)	6,909	800
	<b>88,627</b>	<b>168,038</b>
Operating Expenses		
Administration	420	301
Coaching	27,695	21,000
City of Burnaby	2,825	2,782
Depreciation (note 6)	32,603	31,075
Gas & Oil	305	501
Insurance	2,237	1,813
Miscellaneous (note 10)	8,347	530
Pavilion	2,315	-
Parts	2,626	1,057
PST expense	780	
Registration RCA & RBC	5,398	5,526
Repairs	4,370	1,482
Regatta expenses (note 9)	9,909	14,642
Rowing BC Membership	50	50
Rowing Canada Membership	350	350
	<b>100,230</b>	<b>81,109</b>
Income (Loss) from Operations	<b>(11,603)</b>	<b>86,929</b>
Scholarship	<b>(1,250)</b>	
Interest from Athletes Support Fund	<b>108</b>	114
Net income (loss) for the period		87,043
Retained Earnings (Deficit), beginning of period	<b>285,786</b>	198,743
Retained Earnings (Deficit), end of period	<b>273,041</b>	285,786

# Burnaby Lake Rowing Club

## Balance Sheet

September 30, 2015

(Unaudited - Prepared by Management)

	2015	2014
<b>ASSETS</b>		
CURRENT		
Cash	\$ 65,194	\$ 57,551
Accounts receivable	2,878	23,261
Prepaid, deposits and advances	516	516
	<b>68,588</b>	81,328
ATHLETES SUPPORT FUND	7,198	8,340
PROPERTY, PLANT AND EQUIPMENT	197,255	196,118
	<b>\$ 273,041</b>	\$ 285,786
<b>LIABILITIES</b>		
CURRENT		
Accounts payable & accrued liabilities	-	-
PST Payable	-	-
Deposits	-	-
	-	-
<b>NET ASSETS</b>		
Restricted	7,198	8,340
Unrestricted	265,843	277,446
		285,786
	<b>\$ 273,041</b>	\$285,786

Approved by the Board

Director

Director

**Burnaby Lake Rowing Club**  
**Statement of Changes in Cash Flow**  
Year Ended September 30  
(Unaudited - Prepared by Management)

	<b>2015</b>	2014
	\$	\$
Operating activities		
Net income (loss) from Operations	<b>(11,603)</b>	86,929
Item not affecting cash		
Amortization (note 6)	<b>32,603</b>	31,075
	<b>21,000</b>	118,044
Changes in non-cash operating working capital items		
(Increase) decrease in		
Accounts receivable	<b>20,383</b>	(19,161)
Prepaid, deposits and advances	-	1,139
Increase (decrease) in		
Accounts payable and accrued liabilities	-	(5,000)
PST Payable	-	(1,320)
Deposits	-	
	<b>20,383</b>	(24,342)
Investing activities		
Purchase of property and equipment (note 6)	<b>(35,265)</b>	(65,735)
Disposals (note 6)	<b>1,525</b>	-
	<b>(33,740)</b>	(65,735)
Net cash inflow (outflow)	<b>7,643</b>	27,927
Cash, beginning of period	<b>57,551</b>	29,624
Cash, end of period	<b>65,194</b>	57,551