



**Minutes of 2019 Annual General Meeting  
10:30 am, December 7, 2019  
at Fortius Sport & Health**

1. Confirmation of a quorum – 14 members present with a total membership of 51 which includes 4 life members. Quorum is 10% of membership
2. Acceptance of Agenda:  
Motion to approve agenda– moved: Dimas Craveiro; Motion Carried (unanimous)
3. Approval of minutes of the 2017 AGM (see attachment):  
Motion to approve – moved: Larry Crowley; Motion Carried (unanimous)
4. Presentation of reports:

President: Verbal report, see attached

Vice-President: Verbal report

Treasurer: financial statements are attached.

- Motion to approve the financial statements as attached, moved by Susan Wilkinson, Motion Carried

Captain: Verbal Report, see attached

Coach: Did not provide a report. Tom was introduced to the membership and indicated he was available to talk to members about coaching after the meeting

5. Election of Officers and Directors: The following is the list of positions open for election and the nominees:  
President – Peter Klinkow  
Captain – Larry Crowley  
Secretary – Bruce Ford  
Two at-large directors – Dimas Craveiro and Michael Rasher

Motion to approve the slate of candidates: Moved by Teodora Dotzeva, motion carried.  
Teodora thanked the board for its work over the past year.

6. Other Business:

- Communication and social media: members have asked that the board be more active in communicating with the membership. To that end Teodora and Kiana Bonamin have offered to help
- Nick Dotzeva suggested the club look into the purchase of a shell trailer to transport boats to regattas. Suggestion taken under advisement.
- Discussion about junior members. Currently the club has 8 high school members, 7 from Burnaby Central and 1 from St Thomas Aquinas.

7. Adjournment:

Motion to adjourn: Moved by Larry Crowley.

AGM adjourned at 12.21 pm

Attachments:

## **Presidents Report 2019**

Welcome

2019 Goals, in order of priority-set at the first board meeting of the year

- Implementation of Burnaby high school program
- Advance Burnaby Lake as west coast racetrack
- Increase membership

2019 Accomplishments

- Larry Crowley will review activities on the lake during the year in the captains report.
- High school learn-to-row program, followed by novice program. Many thanks to Anne Sproull.
- “Open for business” Metro Vancouver regatta in April, National team, MSM and 4K time trials, NRCs, WCURCs; Maks and NextGen program; Course available for Rowing BC trials, camps for VRC masters, VRC juniors, St Georges
- Weed harvesting--spring cut, July cut, back for National Team, planned Burnaby purchase of harvester

Going forward

- Tom Bond-SFU and BLRC coach, ergs in shell bay
- SFU—shared rowing times, shared boats (for us, LTR, for SFU)
- Summer late afternoon program
- Crofton-donation of 2 quads and a double
- Weed harvesting
- Regattas
- Infrastructure plans-concrete pad, grandstands, NW end of lake

## Burnaby Lake Rowing Club AGM 2019

### Issues

- Communications
- Catch-up on deferred maintenance-fleet
- Reorganize shell bay
- Membership-masters and juniors
- Volunteers
- Reciprocal membership program and/or “punch ticket” system.

Thanks to regatta and boathouse volunteers, the board, especially the finance committee, Larry as de-facto captain and Francie as treasurer, operations manager and membership chair.

Thanks also to retiring board member Nancy McKinstry and Laris Grickis.

### Financial Reports for 2018-2019

#### Burnaby Lake Rowing Club Balance Sheet at 30 Sept 2019

	<u>30 Sep 19</u>	<u>30 Sep 18</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
<b>Bank</b>				
Athlete Support #1(restricted)	2,713.88	2,689.67	24.21	0.9%
Athlete Support #2 (restricted)	4,786.67	4,743.97	42.70	0.9%
Bank Savings	2.72	6,341.12	-6,338.40	-99.96%
Membership Shares	-250.00	0.00	-250.00	-100.0%
Operating Account	<u>3,045.01</u>	<u>5,817.54</u>	<u>-2,772.53</u>	<u>-47.66%</u>
<b>Total Bank</b>	<u>10,298.28</u>	<u>19,592.30</u>	<u>-9,294.02</u>	<u>-47.44%</u>
<b>Total Chequing/Savings</b>	10,298.28	19,592.30	-9,294.02	-47.44%
<b>Accounts Receivable</b>				
Accounts Receivable	<u>27,122.77</u>	<u>6,500.77</u>	<u>20,622.00</u>	<u>317.22%</u>
<b>Total Accounts Receivable</b>	27,122.77	6,500.77	20,622.00	317.22%
<b>Other Current Assets</b>				
Prepaid	<u>664.21</u>	<u>615.96</u>	<u>48.25</u>	<u>7.83%</u>
<b>Total Other Current Assets</b>	<u>664.21</u>	<u>615.96</u>	<u>48.25</u>	<u>7.83%</u>
<b>Total Current Assets</b>	38,085.26	26,709.03	11,376.23	42.59%
<b>Fixed Assets</b>				
<b>Accumulated Depreciation</b>				
Coach Boats & Motors	-38,005.00	-31,926.00	-6,079.00	-19.04%
Course	-127,993.00	-116,898.00	11,095.00	-9.49%
Other	-6,894.00	-6,585.00	-309.00	-4.69%

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Shells and Oars	-245,991.00	-237,457.00	-8,534.00	-3.59%
Accumulated Depreciation - Other	400.00	0.00	400.00	100.0%
<b>Total Accumulated Depreciation</b>	<b>-418,483.00</b>	<b>-392,866.00</b>	<b>25,617.00</b>	<b>-6.52%</b>
<b>Property and Equipment</b>				
Coach Boat & Motor	62,323.20	62,323.20	0.00	0.0%
Course	165,772.07	165,772.07	0.00	0.0%
Other	9,588.32	9,588.32	0.00	0.0%
Shells and Oars	312,908.80	313,308.80	-400.00	-0.13%
Property and Equipment - Other	1,150.00	0.00	1,150.00	100.0%
<b>Total Property and Equipment</b>	<b>551,742.39</b>	<b>550,992.39</b>	<b>750.00</b>	<b>0.14%</b>
<b>Total Fixed Assets</b>	<b>133,259.39</b>	<b>158,126.39</b>	<b>24,867.00</b>	<b>-15.73%</b>
<b>TOTAL ASSETS</b>	<b>171,344.65</b>	<b>184,835.42</b>	<b>13,490.77</b>	<b>-7.3%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
Retained Earnings	273,042.78	273,042.78	0.00	0.0%
Unrestricted Net Assets	-88,207.36	-47,319.00	40,888.36	-86.41%
Net Income	-13,490.77	-40,888.36	27,397.59	67.01%
<b>Total Equity</b>	<b>171,344.65</b>	<b>184,835.42</b>	<b>13,490.77</b>	<b>-7.3%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>171,344.65</b>	<b>184,835.42</b>	<b>13,490.77</b>	<b>-7.3%</b>

	<b>Oct '18 - Sep 19</b>	<b>Oct '17 - Sep 18</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Income</b>				
Coaching	1,618.00	7,947.00	-6,329.00	-79.64%
Donations	1,015.00	710.00	305.00	42.96%
Dues	31,303.72	28,670.00	2,633.72	9.19%
Film	0.00	500.00	-500.00	-100.0%
Grants	7,624.00	6,149.58	1,474.42	23.98%
Hosting Fees	1,364.00	0.00	1,364.00	100.0%
Interest Income	170.19	187.98	-17.79	-9.46%
Learn to Row	5,000.00	0.00	5,000.00	100.0%
Masters Camps	0.00	56.64	-56.64	-100.0%
Misc	1,065.00	1,043.78	21.22	2.03%
Novice	2,040.00	0.00	2,040.00	100.0%
Regatta Revenue				
CURC	0.00	6,130.49	-6,130.49	-100.0%

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MidSummer Madness	1,205.78	40.00	1,165.78	2,914.45%
NRC 2017	0.00	1,408.50	-1,408.50	-100.0%
SBI	0.00	4,478.85	-4,478.85	-100.0%
SBI 2018	4,826.22	0.00	4,826.22	100.0%
Regatta Revenue - Other	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.0%</u>
<b>Total Regatta Revenue</b>	<b>26,032.00</b>	<b>12,057.84</b>	<b>13,974.16</b>	<b>115.89%</b>
Rentals	<u>4,210.56</u>	<u>100.00</u>	<u>4,110.56</u>	<u>4,110.56%</u>
<b>Total Income</b>	<b>81,442.47</b>	<b>57,422.82</b>	<b>24,019.65</b>	<b>41.83%</b>
<b>Expense</b>				
<b>Administration</b>				
Memberships	500.00	500.00	0.00	0.0%
Administration - Other	<u>799.73</u>	<u>1,420.61</u>	<u>-620.88</u>	<u>-43.71%</u>
<b>Total Administration</b>	<b>1,299.73</b>	<b>1,920.61</b>	<b>-620.88</b>	<b>-32.33%</b>
Bank charges & interest	5.00	15.00	-10.00	-66.67%
Christmas Breakfast	83.40	0.00	83.40	100.0%
Coaching Expense	25,812.31	32,384.13	-6,571.82	-20.29%
Come and Try	624.95	0.00	624.95	100.0%
Course Maintenance	3,914.61	336.00	3,578.61	1,065.06%
<b>Depreciation</b>				
Boats and Oars	8,534.00	17,068.00	-8,534.00	-50.0%
Coach Boats and Motors	6,079.00	7,599.00	-1,520.00	-20.0%
Infrastructure	11,095.00	13,280.00	-2,185.00	-16.45%
Other	<u>309.00</u>	<u>386.00</u>	<u>-77.00</u>	<u>-19.95%</u>
<b>Total Depreciation</b>	<b>26,017.00</b>	<b>38,333.00</b>	<b>12,316.00</b>	<b>-32.13%</b>
Dock Repairs	1,312.50	0.00	1,312.50	100.0%
Learn to Row\	3,884.09	0.00	3,884.09	100.0%
Misc Expense	1,065.00	1,815.62	-750.62	-41.34%
Oil and Gas	1,683.45	619.45	1,064.00	171.77%
Operations	3,261.53	2,819.74	441.79	15.67%
Parts	519.01	1,032.64	-513.63	-49.74%
<b>Regatta Expenses</b>				
Midsummer Madness	656.69	0.00	656.69	100.0%
NRC 2017	0.00	1,002.66	-1,002.66	-100.0%
NRC 2018	2,241.48	0.00	2,241.48	100.0%
NRC 2019	1,280.75	0.00	1,280.75	100.0%
SBI	0.00	1,601.38	-1,601.38	-100.0%
SBI 2018	1,712.98	0.00	1,712.98	100.0%
WCURC	<u>0.00</u>	<u>2,171.42</u>	<u>-2,171.42</u>	<u>-100.0%</u>
<b>Total Regatta Expenses</b>	<b>5,891.90</b>	<b>4,775.46</b>	<b>1,116.44</b>	<b>23.38%</b>
<b>Registrations</b>				
RBC	1,385.00	1,320.00	65.00	4.92%
RCA	<u>1,560.00</u>	<u>1,630.00</u>	<u>-70.00</u>	<u>-4.29%</u>

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<b>Total Registrations</b>	2,945.00	2,950.00	-5.00	-0.17%
<b>Rent</b>	3,035.45	0.00	3,035.45	100.0%
<b>Repairs</b>				
<b>Engines</b>	4,501.68	2,769.49	1,732.19	62.55%
<b>General</b>	233.22	0.00	233.22	100.0%
<b>Shells</b>	644.00	348.48	295.52	84.8%
<b>Total Repairs</b>	5,378.90	3,117.97	2,260.93	72.51%
<b>Shell Insurance</b>	1,598.49	1,674.12	-75.63	-4.52%
<b>Summer Students</b>				
<b>Summer Student Deductions</b>	803.81	528.62	275.19	52.06%
<b>Summer Students - Other</b>	5,797.11	5,988.82	-191.71	-3.2%
<b>Total Summer Students</b>	6,600.92	6,517.44	83.48	1.28%
<b>Total Expense</b>	94,933.24	98,311.18	-3,377.94	-3.44%
	<b>-13,490.77</b>	<b>-40,888.36</b>	<b>27,397.59</b>	<b>67.01%</b>

**Captain's report for 2019 AGM (BLRC):**

It all started out about 4-5 years ago trying to control a few weeds so that we could all row on our favorite lake. In the last two years it has slowly drifted over to still trying to control the weeds but also taking on the Captain's role for this club. I think that it has been quite apparent that there has been a changing of the guard with the current captain going in another direction with his life and the vacuum left behind has needed to be filled. I certainly don't profess to know much about the equipment and repairing or replacing of the same but with everyone's patience we seem to have muddled through. In that regard I have a few people to thank because it takes a village to keep things going and on the straight and narrow. My wife Frances got things rolling with getting the shell bay cleaned up and she had a crew that helped her with Loraine, Margo, Sara, Adrienne and Andrea. Dimas came in and provided his expertise offering advice on how to make the shell bay more operational and practical. Out on the course itself there is and was a lot of work needed to be done on lane lines and for that we had our summer time help of Ian and Justine who did a great job helping get the lines into NRC shape.

We had Peter MacMartin come out and help along with Peter K's friend Randy and Mike Wilkinson. We also developed good relationships (for next year) with Mike, Craig (UBC) Vince and Drew during install and take out of the course. It didn't hurt of course that we got along very well with the team of drivers who operated the cutters, more on that later. Absolutely indispensable in this whole project was the help given by Perry C. and of course our illustrious leader (KIM JON) Peter K. who seemed to be in the boat every time I was.

Some events of the past year in review:

-Lake frozen for about 1-2 months during which we had the wakeless (engine) submerged in about 8' of water and a pontoon punctured. Dimas helped us save the club about 10,000\$ with his body work on the fiber glass as well as helping with the rescuing of the engine which was retrieved and reconditioned.

## Burnaby Lake Rowing Club AGM 2019

-First cut done in April-May after we lost the top ¼ of the lake. While the guys were cutting they also welded the new wheels onto the gate to the compound. No more plastic ties. Made a new 12' pole with hooks. We purchased the water pressure washer from them.

-Installed the new bumper along the whole length of the wooden dock.

- installed new hardware for coach boat tie up along the wooden dock.

-locked the white dock down and got rid of the mickey mouse rope and hooks that allowed the dock to slide back and forth.

-the whole course was installed and taken down at least two times, with SBI NRCs WCUs, first ever Metro Vancouver regatta, along with TTs and HUB and Canoe and Kayak, so it has been a busy year to say the least.

- and last but not least this year was our first attempt at getting a high school Learn To Row going in the lake, which I am happy to report has been very successful built largely on the back of the work that Anne Sproull did to establish this program and then nursed along by LTR coaches Jessica Dijon and our newest coach Tom Bond.

I think that Peter's mantra that we are open for business and want to be part of the rowing family is starting to pay off and we are getting people out that have not been there for a while like Mike Rascher and Cedric Berger and guest appearances by Lauren Wilkinson which help motivate all those around them.

To all those who helped my sincere thanks and if you even think you can help I can use you.